



## **PRIVACY POLICY**

This privacy policy aims to give you information on how the WFLA collects and processes personal data. When dealing with personal data there are eight '8' principals that will be followed, personal data will be :

1. Processed fairly and lawfully.
2. Relevant and not excessive .
3. Processed for limited purposes and in an appropriate way.
4. Accurate.
5. Not kept longer than necessary.
6. Processed in accordance with the laws dealing with personal data.
7. Kept secure.
8. Not transferred to people in organisations in countries without adequate protection.

## **PERSONAL INFORMATION WE COLLECT AND USE**

As a Member i.e., a league's authorised representative we will record your name and contact information. As a player participant in WFLA competitions we will record your name and date of birth and FAN Number we may in certain circumstances be provided with sensitive information such as medical information etc.

## **PERSONAL DATA PURPOSE FOR PROCESSING LEGAL BASIS UNDER GDPR**

1. Member Name/Contact WFLA administration. Performance of contract.
2. Player Name/DOB/Photo ID/FAN Number WFLA competition administration performance of contract.
3. Medical information Health and Safety requirements.
4. Protecting vital interests.

## WHO WE SHARE YOUR PERSONAL INFORMATION WITH?

1. We share your data with the following categories of companies as an essential part of being able to provide our services to you. Professional service providers such as IT providers who help support the WFLA's administration systems.
2. Relevant football stakeholders to ensure that recreational and competitive opportunities are administered and organised – this may include sharing data with the organisers of Just Play sessions, festivals, tournaments, and leagues as well as relevant National and County FA's.
3. Law enforcement and fraud prevention agencies.
4. We will not share your information with any other third party.

## HOW LONG WILL WE KEEP YOUR PERSONAL INFORMATION?

1. We will only keep your personal information as long as necessary to meet legal or regulatory requirements and resolve disputes. This may mean we keep hold of some parts of your information such as your name and for historical and statistical purposes even after your participation with the WFLA activities has ended.

## TRANSFER OF YOUR INFORMATION OUT OF EEA

1. We will not transfer your information outside of the UK.

## KEEPING YOUR PERSONAL INFORMATION SECURE

1. We have appropriate security measures in place to prevent personal information from being accidentally lost or used or accessed in an unauthorised way. Those processing your information will do so in an authorised manner and will be subject to a duty of confidentiality.

## CONTROL OVER YOUR INFORMATION

1. Under the General Data Protection Regulation, you have several important rights available to you. These rights include:
  - a) To be informed about how your personal information is being used (we hope this policy explains that).
  - b) Access the personal information we hold about you.
  - c) Request us to correct any errors in the information which we hold.
  - d) Request the erasure of personal information concerning you in certain situations.
  - e) Stop any direct marketing.
  - f) Object to processing of your personal data.

If you have any queries regarding the privacy policy or you would like to exercise any of the above rights then please email the data protection officer at the WFLA – [dpo@wfla.uk](mailto:dpo@wfla.uk). We aim to work with you in relation to any request, complaint or question you have about your personal information. However, if you believe we have not adequately resolved a matter, you can complain to the Information Commissioner's Officer (the "ICO").